

Cookie Notice

St Peter's, Colchester

Adopted by the PCC: [tbc]

Review date: [3 years]

Policy owner: The Parochial Church Council

1. Purpose

This policy explains how cookies and similar technologies are used on the St Peter's website: www.stpeterscolchester.org

St Peter's aims to use cookies in a simple, limited and transparent way. We use cookies where they are needed for the website to work properly, to support security, or to enable basic website functions and church administration tools.

We do not use cookies for advertising or behavioural tracking.

Cookie use is governed by the Privacy and Electronic Communications Regulations and, where personal data is involved, data protection law.

2. What cookies are

Cookies are small text files placed on your device when you visit a website.

They may help a website to:

- work properly;
- remember basic settings;
- provide security;
- protect against malicious activity;
- support embedded forms, calendars, booking links or administration tools.

Similar technologies may also store or access information on your device. In this policy, "cookies" includes cookies and similar technologies.

3. How we use cookies

The St Peter's website uses cookies that are necessary for the website to work properly and securely.

These may include cookies used to:

- check that the website is working correctly;
- remember basic website language settings;

- support security and protection against malicious activity;
- enable integration with ChurchSuite or other church administration tools;
- allow embedded forms, calendars or booking links to function.

We do not use cookies for advertising purposes.

If St Peter's later adds analytics, marketing, advertising or other non-essential cookies, the website should be updated so that visitors are given appropriate information and choice before those cookies are used.

4. Cookies currently used

The following cookies may be used on the St Peter's website:

Cookie name	Type	Provider	Purpose	Duration
wordpress_test_cookie	Session	WordPress	Checks whether cookies are enabled so the website can function properly.	Ends when browser session ends
wp_lang	Session	WordPress	Supports website language settings.	Ends when browser session ends
_cfuid	Session	ChurchSuite / Cloudflare	Supports ChurchSuite integration and security.	Ends when browser session ends
Embed	Session	ChurchSuite	Supports embedded ChurchSuite content.	Ends when browser session ends
cf_clearance	Persistent	ChurchSuite / Cloudflare	Supports security checks and helps protect against malicious traffic.	Up to 1 year

This list should be checked periodically, especially after changes to the website, WordPress plugins, ChurchSuite embeds, forms, maps, videos, analytics tools or security settings.

5. Managing cookies

You can control or delete cookies through your browser settings. Most browsers allow you to block some or all cookies.

If you block or delete necessary cookies, parts of the St Peter's website may not work properly. For example, embedded forms, security features or ChurchSuite integrations may not function as intended.

For general information about cookies and how to manage them, you can visit the Information Commissioner's Office website.

6. Responsibility and review

The PCC is responsible for oversight of this policy.

The Church Administrator, Data Protection Lead, website administrator or another authorised person should check the cookie list when significant changes are made to the website or its integrations.

This includes changes to:

- WordPress;
- website plugins;
- ChurchSuite embeds;
- online forms;
- calendars;
- booking links;
- maps;
- videos;
- analytics tools;
- security settings;
- website hosting or administration.

This policy will be reviewed annually, or sooner if St Peter's changes the website, adds new cookies, introduces analytics or advertising tools, changes website providers, or receives updated legal or regulatory guidance.

7. Related information

This policy should be read alongside:

- Data Privacy Notice;
- Data Protection Policy;
- Data Retention and Records Management Policy;
- IT Security Policy;
- IT Acceptable Use Policy;
- any privacy or cookie information provided by ChurchSuite, WordPress or other third-party services used on the website.

short public-facing summary

Cookie Notice

The St Peter's website uses a small number of cookies to help the website work properly, provide security, remember basic settings, and support ChurchSuite integration.

We do not use cookies for advertising or behavioural tracking.

Some cookies are necessary for the website to function. If St Peter's later adds analytics, marketing, advertising or other non-essential cookies, the website should be updated so that visitors are given clear information and prior consent where required.

You can block or delete cookies using your browser settings, but some parts of the website may not work properly if necessary cookies are disabled.

This policy should be checked whenever the website, plugins, forms, embeds, integrations or security settings are changed.